



This setting can only be configured in Setting mode (Web version). It cannot be configured in the touch panel of the machine.

Billing Code Settings

Security Control

Change the billing code setting.

Use Billing Code

Switch whether to enable or disable a billing code.

Default Code Setting

A use code is automatically assigned when no billing code is entered. Specify the code using up to 32 single-byte characters.

Remember Billing Code Between Modes

If this function is enabled, the billing code entry window is not displayed at the time of mode transition.

Disable Change of Billing Code

If this function is enabled, you cannot register, edit, or delete a billing code.
In addition, you cannot directly type in a billing code in the billing code entry window.

Apply Default Code when Billing Code not entered Billing Code not Entered

If this function is enabled, a use code is always set while you are logging in with device account.

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SYSTEM SETTINGS ► USER CONTROL

Disable Billing Code for Selected Applications

The billing code entry window is displayed when the external application that is set to enable is started.
The following settings can be configured.

- Application Name registered as Standard Application
- Web Browse*
- * Displayed when the Web Browsing Expansion Kit is installed.

Billing Code Display Name Setting

You can change the main code or sub code name displayed in the billing code entry window or billing code selection window.

Main Code List

You can display a list of main codes to search for, register, correct, or delete a main code.

- [Search] key
Searches for a main code.
- [Add] key
Adds a new main code.
- List
Displays a list of registered main codes. Selecting each main code displays the window to correct the main code.
- [Delete] key
Set the check box on the left of each main code to , then tap the [Delete] key; the selected main code is deleted.

Register a main code

When you tap the [Add] key, the registration screen appears. A total of up to 2,000 main and sub codes can be registered.

For information on the settings, see "[Settings \(page 7-73\)](#)".

After the setting has been completed, tap the [Submit and Register Next] key; you can continuously register the next main code. To end the registration process, tap the [Submit] key.

Correct a main code

Selecting a main code from the list displays the window to correct the main code.

For information on the settings, see "[Settings \(page 7-73\)](#)".

After the setting has been completed, tap the [Submit] key; you can apply the corrected contents and complete processing.

Search for a main code

Enter the main code and main code name, then tap the [Search] key; the search result is displayed.

Settings

Item	Description
Main Code	Enter the main code. Specify the code using up to 32 single-byte characters.
Main Code Name	Enter the main code. Specify the code name using up to 32 double- or single-byte characters.
Available to	The registered billing codes can only be shared in the specified group. When not specifying a public destination, select [Public to All]. When specifying a public destination, select [Designate Public Address.], then specify a group to share the billing code.



To register a group for specifying a public destination

In "Setting mode (administrator)", select [User Control] → [User Group List].



Sub Code List

You can display a list of sub codes to search for, register, correct, or delete a sub code.

- [Search] key
Searches for a sub code.
- [Add] key
Adds a new sub code.
- List
Displays a list of registered sub codes. Selecting each sub code displays the window to correct the sub code.
- [Delete] key
Set the check box on the left of each sub code to , then tap the [Delete] key; the selected sub code is deleted.

Register a sub code

When you tap the [Add] key, the registration screen appears. A total of up to 2,000 main and sub codes can be registered.

For information on the settings, see "[Settings \(page 7-74\)](#)".

After the setting has been completed, tap the [Submit and Register Next] key; you can continuously register the next sub code. To end the registration process, tap the [Submit] key.

Correct a sub code

Selecting a sub code from the list displays the window to correct the sub code.

For information on the settings, see "[Settings \(page 7-74\)](#)".

After the setting has been completed, tap the [Submit] key; you can apply the corrected contents and complete processing.

Search for a sub code

Enter the sub code and sub code name, then tap the [Search] key; the search result is displayed.

Settings

Item	Description
Sub Code	Enter the sub code. Specify the code using up to 32 single-byte characters.
Sub Code Name	Enter the sub code. Specify the code name using up to 32 double- or single-byte characters.
Available to	The registered billing codes can only be shared in the specified group. When not specifying a public destination, select [Public to All]. When specifying a public destination, select [Designate Public Address.], then specify a group to share the billing code.



To register a group for specifying a public destination

In "Setting mode (administrator)", select [User Control] → [User Group List].